

General Policies and Conditions for Summer Studentship Awards

This document provides a detailed description of the general policies and conditions that apply to Alberta Innovates – Health Solutions (AIHS) Summer Studentship awards.

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1.0 Award Structure

1.1 Term of Award

1.1.1 Undergraduate Summer Studentships

Summer Studentships are tenable for a minimum of 2 months, and a maximum of 4 months from May to August.

1.2 Components of Award

Summer Studentships consist of a stipend only.

Stipend Value

1.2.1 Summer Studentships

The stipend is \$1,400 per month.



1.2.2 Healthcare Benefits

Trainees in Alberta and other provinces:

AIHS does not provide additional funds for health-care benefits. The payment of such benefits is the responsibility of the awardee.

Trainees in other countries:

The payment of such benefits is the responsibility of the awardee.

2.0 Eligibility

2.1 Summer Studentships

Those candidates who meet one of the following criteria are eligible to apply:

- i. registered in an Alberta-based undergraduate degree program in a medical or health-related field;
- ii. registered in an M.D. program, and who may also hold an undergraduate or graduate degree;
- iii. exceptional high school students with records of participation in the healthcare system, and a clear interest in pursuing a health research career;
- iv. currently in the last term of their undergraduate degrees and who have applied either to medical school or to a graduate program that would start in the coming fall;
- v. registered in an undergraduate or M.D. degree program outside of Alberta, and desiring to engage in research during the summer at an Alberta institution.

3.0 Location of Training

3.1 Summer Studentship

Summer Studentship awards are only tenable at an Alberta-based university.

4.0 Supervisor

All trainees are required to complete their training under the faculty advisor who sponsors their application, and to adhere to the research project outlined in the application.

4.1 Summer Studentship

A faculty supervisor possessing both a record of productive health-oriented research and sufficient resources to ensure the satisfactory conduct of the research must sponsor the candidate.

A supervisor may sponsor no more than two summer students per year and each student must have a separate project.

5.0 Research Project

5.1

The research project should not be substantially altered from that proposed in the original application. If significant changes should become necessary, the trainee must obtain prior written approval from AIHS. The supervisor must agree with the proposed changes and the original aims and conditions of the award must be satisfied.

5.2

AIHS reserves the right to terminate support if changes to the proposed research project are not approved.

6.0 Application Process

The original application must be submitted on up-to-date application forms.

The downloadable forms are the only forms that will be accepted by AIHS. Please read the instructions carefully before filling out the form.

6.1 Summer Studentships

Summer Student Application Deadline: **February 1.**

7.0 Peer Review Process

All applications undergo a rigorous review process completed by committees made up of Alberta-based researchers. Summer Studentship applications are reviewed by the Summer Studentship Review Committee.



All applications are assessed using the Pro-Grid(TM) tool to assist in evaluating the proposals for training awards. This system considers the candidate's application based on their academic and research record, the training environment, and the proposed project.

8.0 Release of Competition Results

Awards are approved by the President and CEO of AIHS. The results are posted on the AIHS website according to the timelines outlined below. Results are not released over the phone.

8.1 Summer Studentships

Results of the Summer Studentship competition are usually available on the AIHS website approximately six to eight weeks after the close of the competition. Candidates will be informed by official letters regarding the outcome of their submission shortly thereafter.

9.0 Time Commitment Expectations

9.1 Vacation

Vacation entitlements are in accordance with the policies of the host institution and must be taken during the term of the award.

10.0 Renewal of Awards

10.1 Summer Studentships

Summer Studentship awards are not renewable, but eligible students are welcome to re-apply in subsequent years.

11.0 Communications

11.1

All publications, including public messages, arising from research supported by AIHS grants or awards must acknowledge the support of AIHS. Please go to <http://www.aihealthsolutions.ca/logo/> for downloadable logos.

11.2

Awardees are asked to inform the AIHS communications staff in advance if their research will be published in a major journal such that it might result in a press release from the university and/or the journal.

11.3

AIHS reserves the right to publish and/or disseminate information regarding its grants and awards.

12.0 Termination of Award

AIHS reserves the right to terminate any award if the conditions of the award are not met, or if there is evidence of unsatisfactory progress.

The trainee and/or supervisor must immediately notify AIHS of any changes to the training status that could affect the candidate's eligibility for an award. This includes termination of enrolment or of employment, completion of the requirements for the degree for students, or leave of absence.

13.0 Support of Research Integrity

13.1

AIHS supports Alberta research institutions in their efforts to promote and ensure the highest standards of research and scholarship practice and behavior.

13.2

It is incumbent upon each applicant to adhere to all research policies and procedures in place at his/her institution, including those regarding integrity in research and scholarship.

13.3

AIHS reserves the right to confirm, through independent means, representations of authorship, credentials or research support.



13.4

In the event of material deviations in the submitted information, including citation sources (in the case of authorship), issuing organization(s) (in the case of credentials), or granting agencies (in the case of research support), AIHS reserves the right to disqualify any applicant from the competition in question. Further AIHS actions may include disqualifying the applicant from future AIHS competitions for a time period to be set at AIHS's sole discretion, withdrawal of any remaining installments of support for any existing AIHS grant or award for which misrepresentation appears in the submission, and seeking partial or full repayment of any past financial support under any AIHS grant or award for which misrepresentation appears in the submission.

14.0 Contact Information:

If you have any questions or concerns and would like to speak with someone at AIHS, please contact our Programs department at 780-423-5727 or grants.health@albertainnovates.ca

Dr. Ryan Perry
Director, Programs