



## 2016 Alberta SPOR Graduate Studentship in Patient-Oriented Research

### SCN Project Collaboration Guidelines

#### How it works

1. Applicants wishing to apply in collaboration with a Strategic Clinical Network (SCN) project must provide an overview of their proposal for partnership to Melanie Rosario, Associate Director, Career Development (CD) Platform.
2. SCN project lead will review student submissions and provide a letter of support for those proposals deemed eligible for partnership.
3. SCN project lead/personnel will provide the CD Platform with the letters of support.
4. CD Platform notifies applicants of SCN decision and forwards the letters of support to the applicants for inclusion in their applications.

**Please note:** During the competition process, applicants are instructed to communicate with the CD Platform only (see contact info below) and not to contact SCN personnel directly.

#### Submitting your proposal to an SCN

Please review the SCN project descriptions on the [website](#). Applicants interested in collaborating on an SCN priority project must submit a one-page (maximum) proposal that includes:

- Name, email address
- Description of the program they are entering for September 2016 or January 2017, including department/faculty, Masters or PhD, and supervisor name.
- Name of the SCN and the priority project they are applying to collaborate on (SCNs have provided multiple projects, so please be clear about which project you are applying to participate in)
- A 300-word maximum description of their proposed project and how it aligns with the SCN priority project
- A description of the type of support requested from the SCN – this may include anything that the student and supervisor deem appropriate to collaborate on the proposed project, such as practical support in project implementation, connection to population, collaboration on project design, mentorship, participation on student committee, etc. This will be different for each project, SCN and student/supervisor team, therefore SPOR has not created a prescriptive process for this. It is the student's responsibility to discuss this with their supervisor and clearly state their needs and expectations in the proposal for partnership document.

## 2016 Alberta SPOR Graduate Studentship SCN Project Collaboration - Guidelines

Proposals for an SCN project must be submitted by **Monday, September 12, 2016 at 4:00pm** to:

Melanie Rosario, Associate Director  
Alberta SPOR SUPPORT Unit, Career Development Platform  
[mrosario@ucalgary.ca](mailto:mrosario@ucalgary.ca)

### SCN Review of Proposals

- Submitted proposals for partnership on SCN projects will be forwarded from the CD Platform and reviewed by the SCN project lead.
- Proposals that are deemed eligible for potential partnership will be provided with a letter of support
- The decision to support a student project in collaboration with the SCN project is at the full discretion of the SCN team and/or project lead.
- A signed letter of support will be provided by the SCN if the proposal is in line with the SCN priority and the SCN is willing to work in partnership with the student and supervisor on the project as outlined.
- The SCN letter of support will be provided to the CD Platform and they will forward the letter to the student for inclusion in their application package.
- The SCN letter of support should be submitted with the applicant's Alberta SPOR Graduate Studentship application and listed as a reference letter from a community partner.
- The CD Platform will notify all applicants who submit a SCN proposal via email regarding the decision of the SCN.

### Submissions that are given SCN support

If a SCN provides a letter of support for an applicant, and that applicant is awarded a 2016 Alberta SPOR Graduate Studentship, the SCN agrees to:

- Collaborate with the student and supervisor on the type of partnership necessary to support the student and project. This process is not prescriptive as needs, resources, and time commitments will vary across SCN teams as well as across student/supervisor teams and must be negotiated individually.
- Consider the opportunity, formally or informally, to provide mentorship to students who receive a letter of support and whose applications are chosen for funding.

The student and supervisor agree to:

- Collaborate with the SCN project lead and team as per the student project outlined in the partnership proposal.
- Inform the SCN of any changes in the proposed project that occurs after the letter of support is provided.
- Acknowledge the SCN/project lead in presentations or publications that derive from the collaborative project work.